



Z E R O T O L E R A N C E

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| | Training Officer – Under Pressure |
| Reporting to | Co-Director |
| Hours | 26 hours per week. Some flexible working is required, potentially with weekend working |
| Salary | £17,484 (pro rata £25,217 FTE) |
| Location | Edinburgh with frequent travel around Scotland |
| Contract Duration | Fixed term to 31 March 2020 |
| Core Job Purpose | To deliver the Under Pressure train the trainer programme |
| Key Responsibilities and Objectives | |
| Training Delivery | |
| <ul style="list-style-type: none">• To organise, promote and deliver Under Pressure training for trainer sessions• To support trainees to deliver Under Pressure training to youth workers | |
| Project Development | |
| <ul style="list-style-type: none">• To maintain and promote a knowledge hub for Under Pressure trainers | |
| Evaluation and reporting | |
| <ul style="list-style-type: none">• To collate evaluation data and contribute to quarterly reports to funders on progress towards the outcomes of the project | |
| General | |
| <ul style="list-style-type: none">• Represent Zero Tolerance at public meetings, conferences, seminars and meetings with external stakeholders where appropriate.• Work with other team members to promote the Under Pressure training programme through social media and other channels. | |
| Person Specification | |
| Knowledge, Skills and Experience | |
| Experience <ul style="list-style-type: none">• Commitment to the ethos and aims of Zero Tolerance (<i>essential</i>)• Experience of delivering training for trainers (<i>essential</i>)• Experience of working with young people (<i>essential</i>)• Experience of implementing effective monitoring and evaluation systems (<i>essential</i>)• Experience of producing reports for funders (<i>desirable</i>) | |

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Knowledge

- Understanding of gender equality issues and/or violence against women and children (*essential*)
- Understanding of the youth work sector **and/or** the residential care sector (*essential*)
- Highly proficient with a wide range of social media platforms (*essential*)
- Qualification in training, youth work or community education (*desirable*)

Skills

- Excellent oral and written communication skills including the ability to present challenging information to a variety of audiences (*essential*)
- Able to work well both collaboratively and independently (*essential*)
- Able to organise and manage own workload, but also take direction as required (*essential*)
- Ability to be flexible and creative with the available resources, and working constructively with all members of the team (*essential*)
- Ability to travel around Scotland (*essential*)
- Full driving licence and access to a car (*desirable*)